

Community Service Report (CSR)

Community Service is a service that is performed for the benefit of the public or its institutions by the VFW or as a representative of the VFW.

Hours: Posts should list the hours of community service performed by the Post, affiliated Cootie Scratch, and Men's Auxiliary. The Ladies Auxiliary will report hours to the Ladies Auxiliary Community Service Chairwoman.

Only volunteer service hours benefiting the community are to be reported. Volunteer hours committed to projects and activities only benefiting the Post and its affiliated units listed above cannot be reported.

DO NOT report hours for:

- a. Buddy Poppy distribution;
- b. Post fund raisers;
- c. Post maintenance or repairs;
- d. Volunteers in Post canteen or kitchen;
- e. VFW meetings, conventions, conferences and SOI's;

Money/Donations: Post should report in donation column:

- a. Actual money expended from Post funds in support of community service projects.
- b. Moneys donated or expended by Post members in performance of community service hours reported, and donations made in the name of the VFW.
- c. The rental value of Post Home or facilities used by community service organizations when no rent is charged

DO NOT report:

- a. Donations made to the Post.
- b. Income to the post.
- c. Proceeds from Buddy Poppy distribution.
- d. Any value to the hours reported.

Mileage: Posts should report the miles for use of volunteer's automobiles, and Post owned vehicles on community service projects.

DO NOT report:

- a. Any vehicle expense or calculation of mileage expense.
- b. Mileage for vehicles owned by another organization such a DAV.
- c. Mileage if the volunteer has received reimbursement for that mileage.

DO NOT double report hours, money or mileage. Report only once in one section of one CSR.